

25th February 2014

Mrs Mabel Canary
24 The Street
Some Village
Some Town
Noshire
AB1 2YZ

Dear Mrs Canary

This is an imaginary letter.

This is the second paragraph of the letter.

Yours sincerely

PS: this is a postscript.

encl: Photocopy of something interesting
Photocopy of something rather dull

cc: Prof Important Person
Dr Bor Ing