University of Somewhere

Mr Big Head
Academic Lane
Some City AB3 4YZ

José Arara
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Your letter of	Your reference	Our reference	Date
			1st March 2014

Subject: Invoice Number 2

INVOICE

Item	Quantity	Unit Price (£)	VAT %	Price (£)
" 'Duck and Goose': an allegory for modern times?" (hardback)	1	59.99	0	59.99
"My Friend is a Duck" (paperback)	20	14.99	0	299.80
"Annotated Notes on the 'Duck and Goose' Chronicles" (ebook)	1	8.99	20	8.99
			Sub-Total	368.78
			VAT	1.80
			Postage and Packaging	20.00
			Promotional Discount	−2.50
			Total	388.08

Invoice 2

1000 2000
3000 4000

388 08 1000 2000 3000 4000

388 08 123456789

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